



MERCYHURST
UNIVERSITY

501 East 38th Street
Erie, PA 16546
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800-825-1926
mercyhurst.edu

Graduate Assistant - Special Education Instructional Technician

Location: Erie

Department: Autism Support Initiative

Reports To: Autism Support Initiative Director

Full/Part Time: full-time

Closes: open until filled

POSITION SUMMARY

The Special Education Instructional Technician collaborates with the Autism Support Initiative Program Director/Clinical Supervisor, Graduate Assistant Special Education Teacher, and other Graduate Assistant Instructional Technicians in the provision of evidence-based special education services contracted with a Local Educational Agency (LEA).

COMPENSATION

This position follows the host school-district's schedule and hours of operation (approximately late August through early June). It includes a 75% tuition waiver and a stipend of \$12,000. The position also includes fieldwork supervision that satisfactorily meets the requirements of the Behavior Analyst Certification Board (BACB).

DUTIES AND RESPONSIBILITIES

- Provides skill instruction to all students and assists with curricular programming/development.
- Collects, graphs, and analyzes student behavioral and academic data.
- Assists with meeting children's personal and healthcare needs, as necessary.
- Assisting the special education teacher with materials preparation and the ongoing operation of the classroom.

EDUCATION AND EXPERIENCE

- Required: Accepted into a Mercyhurst graduate degree program (<https://www.mercyhurst.edu/admissions-aid/grad>).
- Required: bachelor's degree in education or human-service related field.
- Required: CPR & First Aid Certified (can be obtained by Recreation Center) with completion of clearances required by PDE/district.
- Preferred: Enrolled in Applied Behavior Analysis concentration.
- Preferred: Acceptance of a two-year graduate assistantship.
- Preferred: Active Instructional I or II Special Education PreK-12 in Pennsylvania.

APPLICATION PROCESS

Review of applications will begin immediately and continue until the position is filled or until the date indicated above. Send cover letter, resume and 3 work-related references to:

Human Resources
Mercyhurst University
501 East 38th Street
Erie, PA 16546
hrinfo@mercyhurst.edu

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Candidates must be currently eligible to work in the United States