



501 East 38th Street  
Erie, PA 16546

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800-825-1926

[mercyhurst.edu](http://mercyhurst.edu)

## Registered Nurse – Per Diem

**Location:** Erie

**Department:** Health Services

**Reports to:** Executive Director for Wellness

**Classification:** Staff

**Closes:** Open Until Filled

### POSITION SUMMARY

The Mercyhurst University Cohen Student Health Center nurse provides primary health care to the university students within the accepted professional nursing standards and protocols approved by the Pennsylvania State Board of Nursing. The per diem nurse is asked to cover temporary gaps in nursing coverage at the Health Center.

### DUTIES AND RESPONSIBILITIES

The per diem Nurse duties include the following. Other duties may be assigned.

- Devises, implements, and evaluates care plans using sound clinical judgment based on assessment of the student's physical, psychological, emotional, social, and environmental needs.
- Consults with Center physicians in accordance with professional standards and consistent with developing and maintaining a cohesive clinical team.
- Conducts physical assessment, nursing diagnosis and treatment (including prescriptive medicine) per standing medical orders.
- Educates students about diagnosis, treatment, medical condition, and preventive measures that help promote health.
- Assesses real and or potential health hazards relating to current health status, including analysis of risky behaviors that cause impact on health status.
- Documents in charts utilizing clear, concise language noting the reason for a student visit, the objective findings upon examination, the assessment of the problem, and plan for treatment with follow up of care as needed.
- Keeps the Executive Director informed of pertinent clinical issues, safety concerns, relevant parental concerns, or other issues affecting campus or individual student safety, physician practice, or ability to practice procedures as defined.
- Provided a student signs a specific release, provides information to parents concerned with their student's health status.
- Provides courtesy, compassion, and hospitality to all students in a manner consistent with a "student first" approach.

- Demonstrates sensitivity and respect to students from diverse backgrounds and identities.
- Assists with other campus health center functions as indicated. This may include, but it not limited to, activities such as assisting with vaccine clinics, providing allergy shots, and reviewing preadmission health history forms.
- Shows evidence of professional growth including earning the continuing education credits required to maintain professional licensure.

## **EDUCATION AND EXPERIENCE**

This position requires a registered nurse with a background in primary health care. She/he must have the ability to work primarily with Mercyhurst students, coordinating their health care within the philosophical boundaries of the catholic university and within the legal, ethical, and professional standards of nursing. A focus on preventative health care and wellness is encouraged.

This position requires a Bachelor of Science in Nursing (BSN) from an approved program. Experience in a student health services or similar position strongly preferred. The nurse maintains a Pennsylvania nurse license and is knowledgeable in the legal and ethical boundaries of nursing practice and medical confidentiality standards.

## **SKILLS AND ABILITIES**

- Clinical skills consistent with the level of education and licensure
- Maintains current CPR training.
- Working knowledge of office practices and methods.
- Ability to organize daily work effectively, prioritize objectives, and follow organizational policies.
- Ability to establish and maintain effective work relationships with students, faculty, staff, and the public.
- Ability to communicate effectively orally, by phone, in person, and in writing.
- Ability to represent the department and University in a friendly, courteous, and professional manner.
- Ability to use a personal computer and other office equipment.

## **WORK CONDITIONS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee must be able to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb stairs; talk or hear. The employee must have the ability to occasionally lift and/or move up to 25 pounds. Specific vision abilities include the ability to distinguish the nature of objects by using the eye.

Employees are responsible for performing their duties in an environment that is free from

discrimination, intimidation, coercion, or harassment, including sexual harassment. Work is performed primarily indoors in an office setting. The noise level in the work environment is low to moderate.

## **APPLICATION PROCESS**

Review of applications will begin immediately and continue until the position is filled. Send cover letter, resume and 3 work-related references to:

Human Resources  
Mercyhurst University 501  
East 38th Street Erie, PA  
16546  
[hrinfo@mercyhurst.edu](mailto:hrinfo@mercyhurst.edu)

Mercyhurst University values diversity and is committed to the goal of achieving equal opportunity for all. For that reason, Mercyhurst abides by federal, state, and local law in admissions, employment and all services and programs provided.

Mercyhurst does not unlawfully discriminate based on race, color, religion, creed, sex, citizenship status, ancestry, national or ethnic origin, age, familial status, sexual orientation, gender identity or expression, physical or mental disability, military or veteran status or any other legally protected characteristic or because of any individual's legally protected activities.

Mercyhurst complies with federal, state, and local legislation and regulations regarding nondiscrimination. This policy applies to faculty, administration and staff, applicants for employment, students and applicants for educational programs and activities.

**Candidates must be currently eligible to work in the United States.**

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