



**DEPARTMENT OF PHYSICIAN ASSISTANT STUDIES
POLICY**

POLICY NAME:	DECELERATION AND WITHDRAWAL
RESPONSIBILITY For Development/Review:	<input type="checkbox"/> University Admin <input checked="" type="checkbox"/> Dept. Chair/ Program Director <input checked="" type="checkbox"/> Academic Director <input checked="" type="checkbox"/> Clinical Director <input checked="" type="checkbox"/> Faculty <input checked="" type="checkbox"/> Medical Director <input checked="" type="checkbox"/> Administrative Secretary
APPROVED BY:	Faculty
DATE CREATED:	5/17/2013
DATE REVISED:	2/14/2024
REVIEWED: Annually	2/26/2025
SUPPORTIVE DOCUMENTS:	The Federal Refund Policy http://www.mercyhurst.edu/student-consumer-information#refund The Institutional Refund Policy: http://www.mercyhurst.edu/student-consumer-information#instrefund DPAS Student and Policy Handbooks
OCCURANCE:	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Yearly <input checked="" type="checkbox"/> As Needed
PURPOSE:	To define policy and procedures for deceleration and withdrawal from the program of study.
POLICY:	<p>Deceleration The DPAS curriculum is designed to be delivered on a full-time basis and cannot be completed on a part-time basis. Due to the sequencing of the DPAS program requirements, students may not petition for withdrawal from any individual course. Deceleration from the didactic or clinical year is not an option in any circumstances.</p> <p>Withdrawal When a student withdraws from the university, the student should seek advisement from their advisor and/or the Program Director/Department Chair. Formally, the student must complete a cease enrollment form which can be obtained through the university. Students who officially withdraw from the university before the end of the academic term will receive course grades based on the withdrawal policy described in the University Handbook and will be directed to Student Financial Services for assistance. Any tuition reimbursement will be in accordance with the University's Tuition Refund Policy.</p> <p>A student who withdraws in good academic and professional standing for a significant personal event is eligible for re-admission as determined by the DPAS and the university. Good academic and professional standing is defined as not being on academic or professional probation at the time of withdrawal, not having been on academic or professional probation while matriculated in the program, or a student whose current grades at the time of withdrawal are passing (C or better) in all of their courses. If there are outstanding assignments that have been completed but are not yet graded those assignments must be graded and then figured into the current grade to determine if the current grade is passing.</p>

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	<p>Students who withdraw from the university and wish to be readmitted will be required to reapply through CASPA and successfully complete all admission criteria for the CASPA cycle. Students interested in re-admission after a withdrawal from the university will be treated the same as any other candidate applying to the DPAS. The potential readmission will be dependent on existing DPAS and university admissions criteria. Students are not automatically readmitted to the DPAS following a withdrawal from the university. Students who are readmitted to the DPAS after withdrawing from the university will be required to start the Program of Study over and will enter the program in the summer didactic semester.</p>
<i>OTHER NOTES:</i>	