



MERCYHURST

UNIVERSITY

501 East 38th Street
Erie, PA 16546

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800-825-1926

mercyhurst.edu

Assistant Football Coach

Location: Erie

Department: Football

Reports To: Head Football Coach

Full/Part Time: Part Time

Closes: *Open until filled*

SUMMARY

Mercyhurst University, an NCAA Division I member of the Northeast Conference (NEC) invites applications for the position of Assistant Football Coach to develop, promote, and participate in all facets of the Football program.

Mercyhurst University places a special emphasis on the teaching component of coaching positions. Participation in sport at Mercyhurst builds on the important lessons students learn in the classroom. Mercyhurst views athletics as an extension and important part of the education and teaching mission of the University. Student-athletes are learning teamwork, ethics, discipline, and skill sets that will enhance their ability to succeed after leaving the University. The “teaching” of one’s sport and the related lessons that accompany participation in athletics are the primary and central functions of each coaching position at Mercyhurst University.

This is a 12-month, part-time position.

DUTIES & RESPONSIBILITIES

- Recruit, train, and coach members of the football program.
- Promote academic excellence, integrity, and graduation. Monitor academic progress, academic meetings, class scheduling and attendance.
- Coordinate team travel for competitions to include van or bus itineraries, lodging, and meals.
- Plan, promote, and conduct camps, clinics, and/or lessons.
- Communicate with Strength and Conditioning on scheduling and programming.
- Assist in fundraising efforts.
- Develop meaningful relationships with prospective, current, and former student athletes.
- Represent Mercyhurst University and the football program in a professional manner.
- Perform other related duties incidental to the work described herein.

EDUCATION & EXPERIENCE

Minimum requirements:

- Bachelor's degree.
- Three years of relevant sport coaching (or equivalent experience.)
- Knowledge and understanding of NCAA rules and regulations.

Preferred requirements:

- Experience at the collegiate level or higher.
- Exceptional leadership skills.

SKILLS & ABILITIES

- Ability to evaluate physical performance related to the inter-collegiate football program.
- Excellent written and oral communication skills.
- Ability to effectively communicate both within and outside the University including, but not limited to, student athletes, parents, recruits, coaches, civic and business leaders as required.
- Attention to detail, punctual and great time management skills.
- Ability to provide effective leadership to student athletes to encourage both successful academic development and competitive performance.
- Must possess the physical skills necessary to demonstrate football techniques.
- Ability to work evenings and weekends.
- Must have current training in first aid and CPR. (Or ability to obtain.)
- Subject to a criminal background check prior to employment.

WORK CONDITIONS

- Position involves both inside sedentary work and outside work on the field in coaching and training situations with student athletes.
- Demonstration of appropriate Football skills.

APPLICATION PROCESS:

Review of applications will begin immediately and continue until the position is filled or until date indicated above. Send cover letter, resume and 3 work-related references to:

Human Resources
Mercyhurst University
501 East 38th Street
Erie, PA 16546
hrinfo@mercyhurst.edu

Review of applications will begin immediately and will continue until the position is filled. An offer of employment is contingent upon the successful completion of a background check.

Mercyhurst University values diversity and is committed to the goal of achieving equal opportunity for all. For that reason, Mercyhurst abides by federal, state and local law in admissions, employment and all services and programs provided.

Mercyhurst does not unlawfully discriminate based on race, color, religion, creed, sex, citizenship status, ancestry, national or ethnic origin, age, familial status, sexual orientation, gender identity or expression, physical or mental disability, military or veteran status or any other legally protected characteristic or because of any individual's legally protected activities.

Mercyhurst complies with federal, state and local legislation and regulations regarding nondiscrimination. This policy applies to faculty, administration and staff, applicants for employment, students and applicants for educational programs and activities.

Candidates must be currently eligible to work in the United States.