



Application Process

1. Attend information session.

- a. Dates are posted at policeacademy.mercyhurst.edu/information-sessions

2. Successfully complete the Mercyhurst University application process:

- a. Apply to Mercyhurst University at <https://apply.mercyhurst.edu/>. All Academy Cadets are considered full-time students of the University. If you are not registered or cannot be registered for any reason you may not be accepted into the Academy class.
- b. Complete the **Federal Application for Federal Student Aid (FAFSA)** <https://fafsa.ed.gov/>. All students are required to submit this application whether you are seeking financial aid or not.
- c. Request High School transcript through Guidance office to be mailed to:
Mercyhurst Admissions
16 W. Division St.
North East, PA 16428.
GEDs can be requested online at <https://www.diplomasender.com/>
- d. If you have attended any college you must supply each college transcript as well.
- e. If you are a **Veteran** and plan on using any military benefit you must submit your DD-214 and Letter of Eligibility.

3. Successfully complete the Nelson-Denny Reading Test

- a. The Nelson-Denny reading test is a standardized reading test that measures the reading ability of high school and college students. The Nelson-Denny includes two parts: Vocabulary and comprehension. The first part of the test, vocabulary, is made up of 80-100 multiple-choice items, each with five response options. The time allowed for this part of the exam is 15 minutes. The second part, comprehension, requires students to read 5-8 passages and to respond to 36-38 multiple-choice questions based on the content of those passages. The time allowed for this part of the exam is 20 minutes.

4. Successfully complete physical fitness test battery (see below)

5. Successfully complete MMPI-2

- a. It is recommended you make your appointment on a date after your scheduled physical assessment.
- b. The original Minnesota Multiphasic Personality Inventory (MMPI) was published in 1940 and the second revised version—the MMPI-2—was published in 1989. It is the most widely used psychometric test for measuring adult psychopathology in the world. The MMPI-2 is used in mental health, medical and employment setting.

Dr. Richard Sekula

2545 West 26 St

Erie, PA 16509



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814-397-6077

6. **Successfully pass medical physical examination by licensed MD, DO, NP, PA and meet legislated standards.** You will be supplied with the standardized form. It **MUST** be completed properly and signed by the physician and applicant.
7. **Successfully pass 10 panel drug screen**
 - a. A **ten panel drug screen** is often administered to test employees of law enforcement and occupational medicine, as well as to examine if a person on legal probation is violating the terms of that probation. Further, many civil servants are required to pass a 10 panel drug screen, particularly if their job entails dangerous work or work where the employee is responsible for the safety of others. A **standard 10 panel drug urine test** typically looks for cocaine, marijuana, PCP, amphetamines, opiates, benzodiazepines, barbiturates, methadone, propoxyphene, & Quaaludes.
 - b. **Instructions for 10 panel drug screen:**

Request a 10-panel drug screen to be completed at the below location. After you receive the results in the mail, you will then be responsible for turning them in to the Police Academy.

Location of drug screening:
St. Vincent Occupational Health
1910 Sassafras Street, Suite 200, Erie, PA
814-452-7879
Hours are Monday through Friday, 7:00a – 5:00p, no appointment necessary
Cost is \$45.00 – payable by cash, check, or credit card

Veterans may be eligible for free drug screening at the VA Medical Center.
8. **Successfully demonstrate no disqualifying criminal history (State and FBI check)**
<https://epatch.state.pa.us/>
9. **Have current driver's license and supply official driving record**
<https://apps.pa.egov.com/idr>
10. **Demonstrate United States Citizenship.**
 - a. Two forms of identification. Most common are:
 - i. Valid Driver's License
 - ii. Social Security Card
 - iii. Passport

11. **Obtain Permit to Carry Concealed Weapon (21 and older).**



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- a. If you are a Pennsylvania resident this may be obtained from the Sheriff in your county of residence.

12. Demonstrate proper demeanor and attitude in a personal interview with Academy staff

Physical Fitness Test Battery Protocols and Guidelines

Police officers in the Commonwealth of Pennsylvania need to be concerned about physical fitness and health. Physical fitness and health effects:

- A. Ability of police officers to perform essential functions of the job.
- B. The risk of an officer using excessive force in certain situations.
- C. The risks to an officer’s health associated with a career in law enforcement.
- D. Legal considerations related to litigation and court challenges.

The Fitness Test Batteries required of applicants and cadets measure the following areas of physical conditioning that effect police officers.

- | | |
|---------------------------|--------------------------------------|
| A. Sit-ups | Muscular Endurance (abdominal) |
| B. 300 Meter Run | Anaerobic Power (sprinting ability) |
| C. One (1) RM Bench Press | Muscular Strength (upper body) |
| D. Push-ups | Muscular Endurance (upper body) |
| E. 1.5 Mile Run | Aerobic Capacity (cardiorespiratory) |

MPOETC uses the Cooper Health-Based norms and Cooper Health-Based protocols for assessing and testing cadets’ physical fitness levels. Two different tests are given, one to applicants prior to enrollment and one to cadets prior to graduation from the academy. Both are designed to measure the cumulative effect on the cadet and therefore each complete test battery must be given at one time, on a single day, exactly as outlined below within established protocols.

Due to the cumulative nature of the test battery, each event must be successfully completed with at least the minimum score before the next event can be attempted. If an individual does not successfully meet the required minimum standard in any event of a fitness battery, the test is immediately terminated and no other events can be attempted at that time.



MERCYHURST

NORTH EAST

Municipal Police Training Academy

16 West Division Street

North East, PA 16428

814-725-6121

northeast.mercyhurst.edu/police-academy

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By regulation, an applicant must successfully complete the Entrance Fitness Test Battery for enrollment in the police academy.

Based on Title 37 § 203.11 Qualifications, MPOETC requires each applicant to achieve a 30th percentile (Cooper standards) in each listed event of the Fitness Test Battery, in the order indicated, prior to being enrolled in a police academy:

- A. 300 Meter Run
- B. One (1) RM Bench Press
- C. One (1) Minute Sit-Up
- D. 1.5 Mile Run



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Fitness Test Requirements

	[Male Standards]					[Female Standards]				
AGE	20-29	30-39	40-49	50-59	60+	20-29	30-39	40-49	50-59	60+
1 Minute Sit-up										
50TH	40	36	31	26		35	27	22	17	
30TH	35	32	27	21		30	22	17	12	
300 Meter Run										
50TH	56.0	57.0	67.6	80.0		64.0	74.0	86.0		
30TH	62.1	63.0	77.0	87.0		75.0	82.0	106.7		
1 Minute Push-up										
50TH	33	27	21	15		18	14	11		
30TH	26	20	15	10		13	9	7		
1.5 Mile Run										
50TH	11:58	12:24	13:12	14:23		14:04	14:34	15:34	17:19	
30TH	13:15	13:44	14:34	15:50		15:46	16:42	17:29	19:10	
1 RM Bench Press Ratio										
30TH	0.93	0.83	0.76	0.68	0.63	0.56	0.51	0.47	0.42	0.40

Final Testing Order:

- 1 Minute Sit-up
- 300 Meter Run
- 1 Minute Push-up
- 1.5 Mile Run

Pre-Academy testing order:

- 300 Meter Run
- Bench Press
- Sit Ups
- 1.5 Mile Run

This is a cumulative test. Each event is pass/fail; thus, if one event is failed, the entire test is failed. There is no “averaging” of scores.